



FACT SHEET

Louisiana Department of Health On-Site Medicaid Eligibility Worker Option

Opportunity for Louisiana Medicaid providers and entities to host full-time “out-stationed” Medicaid eligibility employee(s) on-site.

How Host Benefits:

- Eligibility worker(s) will give priority to **making decisions** on applications from host’s patients and getting Medicaid decision input in system.
- Dedicated on-site source to assist with Medicaid eligibility questions.

How LDH Benefits:

- Helps to comply with Medicaid regulations requiring eligibility out-stationing.
- Putting eligibility workers at more locations, improves customer service and access to information; reduces need for additional office space.
- Medicaid rules allow LDH to accept payment of the state share of administrative match (25% of total costs) from host, helping to preserve/increase eligibility capacity.

What LDH Agrees to Do:

- Based on availability, provide experienced eligibility employee(s).
- Provide ongoing, training and supervision through Medicaid Eligibility Regional Office.
- Provide equipment (high speed scanner/printer, computer).
- Priority processing of applications.

What Host Agrees to Do:

- Designate a primary point of contact to interact with Medicaid Regional Administrator.
- Provide office space, office furniture, telephone line and secure internet connection for a minimum of one (1) year with a thirty (30) day notice before ending agreement.
- Facilitate close collaboration with any on-site Medicaid Application Center. These workers will not supplant those in the Medicaid Application Centers.
- Remit payment for invoices (maximum of \$20 K annually per hosted employee) to LDH.

Note: Arrangement is **not** dependent on Medicaid expansion; effective date is negotiable.