

**Louisiana Department of Health and Hospitals  
Office for Citizens with Developmental Disabilities**

**Request for Services Registry  
Individual Information Update Form**

Date: \_\_\_\_\_ Individual's name: \_\_\_\_\_

Individual's social security number: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Individual's mailing address: \_\_\_\_\_  
\_\_\_\_\_

Individual's physical address: \_\_\_\_\_  
\_\_\_\_\_

Individual's phone numbers: \_\_\_\_\_  
(day time phone) (night time phone)

Name of legal guardian/family member/authorized representative: \_\_\_\_\_

Relationship to individual: \_\_\_\_\_

Legal guardian/family member/authorized representative's mailing address: \_\_\_\_\_  
\_\_\_\_\_

Legal guardian/family member/authorized representative's physical address: \_\_\_\_\_  
\_\_\_\_\_

Legal guardian/family member/authorized representative's phone numbers:  
\_\_\_\_\_  
(day time phone) (night time phone)

Do you have a Medicaid card: YES NO (please circle)

Medicaid number: \_\_\_\_\_

Signature: \_\_\_\_\_