

# ADDENDUM I

## Response to Questions

STD/HIV PROGRAM  
OFFICE OF PUBLIC HEALTH  
DEPARTMENT OF HEALTH AND HOSPITALS  
RFP # 305PUR-DHHRFP-RWPARTBHOPWA7-9-OPH

1. I am sending this email to see if the RFP is actually open. I received a separate email from LAPAC saying that the RFP had been deleted?

Yes, the RFP released by DHH has been posted to the Louisiana Procurement and Contract Network LaPAC website and is open for viewing. A notice also went out that RFP was reposted for Ryan White Part B Housing Opportunities for Person Living with AIDS (HOPWA).

If it becomes necessary to revise any portion of an RFP, an RFP posted to LaPAC is temporarily deleted. All potential proposers of an RFP receive email notification from LaPAC of a change both before and after its occurrence. Once changes have been made, the revised RFP, including addenda, supplements, and/or amendments, are reposted to LAPAC for viewing by a potential proposer. A potential proposer may review an "open" RFP with supporting addenda, supplements, and/or amendments at any time through the LaPAC website found at <http://wwwprd1.doa.louisiana.gov/OSP/LaPAC/pubMain.cfm>, or through the Department of Health and Hospital's website at <http://new.dhh.louisiana.gov/index.cfm/newsroom/category/47>.

2. Could we just apply for Region 7 or would it have to be to service both regions 7 and 9?

Yes, you may apply for Region 7 only as it is stated on page 5 of the RFP Document Section 1.C.(1) that:

Proposers may submit proposals for one or both Regions (7 & 9). For proposers submitting proposals for more than one region, a separate technical and cost proposal must be submitted for each region.

3. Attachment VIII-B, Cost Template: Total Optional Services has an alphanumeric listing of Service Categories. The list starts with A-C, and then starts over with A-J. In the process of completing this form we corrected this to read A-M. Is this OK or should we leave it as it came to us or is either way acceptable?

Proposers may submit the Cost Template: Total Optional Services with the current alphanumeric listing of service categories (A-C, then A-J) or the corrected alphanumeric listing (A-M). The order of the service categories shall not be rearranged.

4. Is it OK to round to the nearest whole dollar when completing the proposed budgets?  
Yes, proposers may round to the nearest whole dollar when submitting the proposed budgets.

5. Under #8. Additional Questions, Part B. Optional Services Pricing, items 1 - 3 reference Attachments IX-A, IX-B, and IX-C. Attached to the RFP is a worksheet IX-A Cost Template: Optional Service Unit Cost Worksheet for Region 7. Attachment IX-B is the same template, but for Region 9. There is no attachment IX-C. I would like clarification if the previous Bundled Services attachments are misnumbered or if Attachment IX-C is not included.

In the original RFP that was released in December 2013, the Optional Services Worksheet Attachments were IX-A, IX-B, and IX-C. In the Rebid RFP for Regions 7 & 9, the Attachment IX-C was renumbered to Attachment IX-A for Region 7 & and Attachment IX-B for Region 9. Also, in the Rebid, the Bundles Services Templates remained numbered as Attachments VI-A, VI-B, and VII-A for Regions 7 & 9.