

Electronic Institutional Data Request

EIDR

Information Request Policy for Costs

Policy: It is the policy of the Louisiana Department of Health and Hospitals to provide providers with paid claims reports in the form of an Electronic Institutional Data Request (EIDR) produced by our contractor Unisys. The costs incurred are included in our contract with Unisys for this electronic database. (Refer to the Louisiana Register, Title V: Administrative Personnel, Part 1204.12 Fees. And Title 5: Administrative Personnel Part 1204.11 Request for access to Board of records Subpart B-Procedures for Obtaining Records under the Freedom of Information Act)

Procedure: Upon a request from a provider to the Department of Health and Hospitals for an EIDR there will be a cost of 1/10th cent per claim with a minimum fee of \$65.00. Also if a provider requests fed ex shipping or any other shipping outside of regular Post office mailing there will also be a charge for the amount incurred to ship the report.