

---

## DIRECTIONS FOR HOMEOWNER TAP SAMPLE COLLECTION PROCEDURES

---

These samples are being collected to determine the lead and copper levels in your tap water. This sampling effort is required by the Environmental Protection Agency and the Louisiana Department of Health and Hospitals. It is being accomplished through the cooperation of homeowners and residents.

A sample is to be collected after a period of at least 6 hours during which no water is used in the home. Due to this requirement, either early mornings or evenings upon returning from work are the best times for collecting samples. Use only a kitchen or bathroom cold-water faucets for sampling. The collection procedure is described in detail below:

1. A water system representative will arrange delivery of the sample bottle to the home and instruct the customer how to collect the sample.
2. Allow at least 6 hours but no more than 12 hours during which there is no water use in the house prior to sampling. It is recommended that either early mornings or evenings upon returning from home are the best sampling times to ensure that no water has moved in the pipe during the waiting period.
3. Follow “Instructions for taking water sample” on the back of this page.
4. Please fill in the requested information in the block below.
5. Call the water system at \_\_\_\_\_ if you have any questions regarding these instructions.

**TO BE COMPLETED BY RESIDENT:**

Water was last used:                      Time: \_\_\_\_\_                      Date: \_\_\_\_\_

Sample was collected:                      Time: \_\_\_\_\_                      Date: \_\_\_\_\_

Sample was taken from:                      KT (kitchen tap)                      LT (lavatory tap)  
(Please circle only one)

Name: \_\_\_\_\_                      Address: \_\_\_\_\_  
(Last Name, First Name)                      \_\_\_\_\_

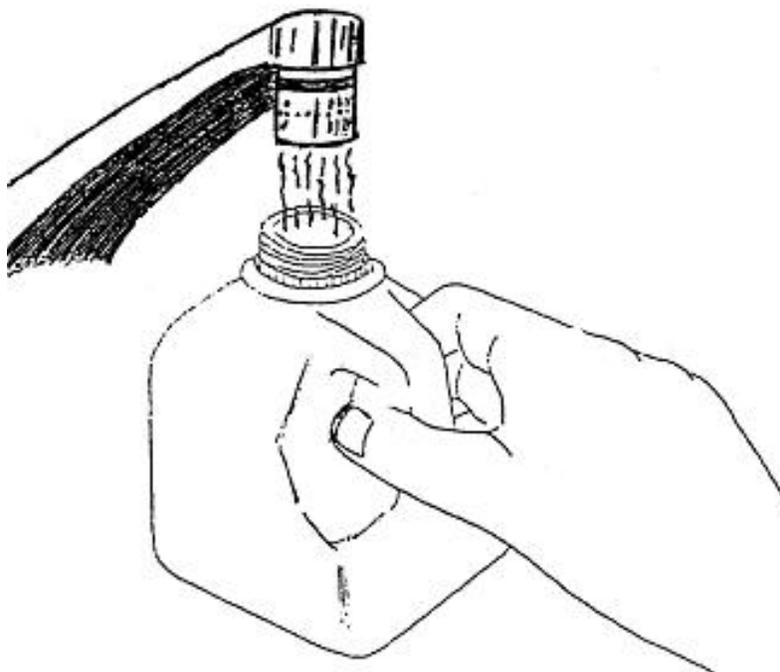
Signature: \_\_\_\_\_                      Date: \_\_\_\_\_

---

## INSTRUCTIONS FOR TAKING WATER SAMPLE

---

1. Grip the container by the handle.
2. Place hand with container under faucet such that the container opening is directly under the faucet. Maintain a good grip on the handle of the container.



3. Turn on faucet slowly and allow to fill to top of container, turning off faucet just before water goes into the neck of the container. If overfill occurs, do not tip container to pour out excess.
4. Be sure **not** to remove the bottom ring of the cap, as that will allow the container to leak. Snap on cap tightly and evenly on all sides.
5. Place sample in agreed location for pickup by water system representative.