

**STANDARD PROVISIONS OF AGREEMENT  
OFFICE OF PUBLIC HEALTH  
LOUISIANA WIC PROGRAM**

**I. PROGRAM ELIGIBILITY**

- A. To be eligible for participation in the Women, Infants, and Children's Supplemental Food Program (WIC), a Vendor must:
1. Submit properly and accurately completed application forms
  2. Submit photocopies of the Owner's social security card
  3. Submit photocopies of the Owner's picture identification card (driver's license, state issued id., etc.)
  4. Submit Corporation papers (listing officer names, etc) filed with the Secretary of State
  5. Be currently participating in the USDA Food Stamp Program
  6. Have a Permit to Operate issued for the current state fiscal year
  7. Be open a minimum of 48 hours per week
  8. Offer an average food package cost, at or below 110% of the monthly average most expensive package cost charged by other authorized Vendors in the Vendor's parish location, as evidenced by submission of Grocer's Price Report Sheets (WIC-3). Vendors shall provide the WIC food package at the current price or less than the current price charged to other customers.
  9. Not have been disqualified from or employ any management personnel (including owners and co-owners) who have been disqualified from any USDA food program within the prior three years
  10. Not employ any management personnel (including owners and co-owners) or more than 25% of cashiers formerly employed by Vendors disqualified from any USDA food program within the prior three years
  11. Not have been or employ any management personnel (including owners and co-owners) who have been convicted of any felony within the prior three years
  12. Not have been and/or employ any management personnel (including owners and co-owners) who have been convicted of any federal, state, or local tax violations within prior three years
  13. Stock and maintain sufficient quantities and varieties of WIC food items
  14. Purchase infant formula from a list of infant formula manufacturers, licensed wholesalers or licensed distributors provided by the Louisiana WIC Program (effective 10/1/05). Failure to comply will result in denial of application or termination from the WIC Program.
  15. New applicant Vendors cannot derive more than 50% of its annual food sales from WIC
  16. Vendor's prices for WIC Approved food items must be competitive with other Vendors in their designated peer group. Vendors, whose prices are higher than those in their peer group, will not be selected for authorization, unless the State Agency determines the Vendor is needed for participant access to supplemental foods.
- B. Vendors must comply with the Vendor selection criteria throughout the agreement period, including any changes to the criteria. The WIC Program may reassess the Vendor at any time during the agreement period using the selection criteria at the time of assessment. The WIC Program will terminate the Vendor agreement if the Vendor fails to meet the current Vendor selection criteria. The Vendor is subject to periodic reassessment of above-50% status. Determination of above-50% status may result in reassignment to a different peer group with associated maximum allowable reimbursement levels, and/or termination of the Vendor agreement.